



ANZAC COMMUNITY GRANTS PROGRAM INFORMATION FOR APPLICANTS

The Anzac Community Grants Program provides grants of up to \$2,000 for a range of projects that either promote appreciation and understanding of the service and sacrifice of military service personnel or support activities and services to enhance the wellbeing of the NSW veteran community.

Please note, funding is only provided for projects that are yet to take place, and not for costs already incurred.

APPLICANT ELIGIBILITY

Individuals and the following types of not-for-profit organisations are eligible to apply for funding:

- ex-service organisations
- local government authorities
- non government organisations (NGO)
- educational institutions.

In addition, to be eligible for funding applicants must:

- possess an Australian Business Number (ABN) or can provide written advice from the Australian Taxation Office that no withholding tax is required from the grant payment;
- be financially solvent;
- be based in Australia provided the project is of direct and substantial relevance to NSW; and
- have submitted an acquittal form or progress report for any previously provided Veterans Affairs Grant.

SUBMITTING YOUR APPLICATION

Applications must be submitted online before 5:00pm on 11 November - <https://veteransnsw.smartygrants.com.au/>

Successful applicants will be notified in February.

FURTHER INFORMATION

Please contact the Office for Veterans Affairs on 8061 9288 or email veteransgrants@veterans.nsw.gov.au

GRANT CATEGORIES

Local community historical research and education

Projects that inform and educate the wider community about the service and sacrifice of NSW's veterans and their families.

Preservation or display of war memorabilia

Preservation and/or research materials. Display of war memorabilia, artefacts and/or research materials relevant to the local community.

Public commemorative events, arts and culture

Events that honour or mark military anniversaries and pay tribute to the service and sacrifice of NSW veterans.

Provide support to members of the NSW veteran community

Activities such as excursions, milestone reunions, and training and development to assist health and wellbeing.

APPLICANT'S RESPONSIBILITIES

Proposed projects and activities can only be submitted under one of the above category descriptions.

When completing your application please ensure you provide enough information for the assessing committee to understand the details of the project (including how the project was developed, key dates and who is involved with the preparation and delivery of the project).

Applicants must ensure their application is complete and accurate. When submitting an application, the applicant must disclose all matters that would affect the NSW Government's decision to approve the funding allocation.

Projects that have co-funding arrangements are assessed favourably. Particularly when funding support and contributions are confirmed from the local community, for example Council or RSL sub-Branches. Similarly, letters of support from appropriate members of the community will also enhance applications for funding.

TIMING AND APPROVAL PROCESS

Eligible applications will be assessed by a committee against the program's objectives. Applicants will be informed of the outcome in writing in February.

Successful applicants may be offered a smaller funding amount than applied for. This may result from a variety of factors including an inability to fund the full amount from the available grant monies.

ELIGIBLE AND INELIGIBLE COSTS

Grant money will only be awarded for eligible expenditure, that is yet to be incurred. The following lists of items can be used as a guide.

ELIGIBLE COSTS

Commemorations and events: 1. Events to mark the creation of units, regiments, squadrons or ships 2. Significant NSW military anniversaries 3. Audio and visual equipment hire (not already owned by the organization) 4. Bands and musical accompaniments 5. Wreaths (maximum of two wreaths, limited to \$100 cost each) if integral to the project 6. Projects commemorating individuals 7. Printing (external only) of commemorative booklets/orders of service 8. Venue and equipment hire (external only). This includes items such as: rigging, generator hire, fencing, toilets, traffic management, hire equipment (marquees, chairs, tables staging), waste management and wet weather contingencies 9. Catering, refreshments and associated catering equipment (limited to \$300)

Educational: 10. Educational materials that are an integral part of a project (this only includes materials that are being created for the project), digital materials are encouraged 11. Interpretive / information signage 12. School trips/community group visits or excursions to sites, locations or establishments of military significance

Heritage: 13. Display cabinets for the display of wartime memorabilia 14. Plaques, medallions or presentation items (small orders only)

Other: 15. Freight (must be directly related to the project) 16. Landscaping or gardening 17. Lighting 18. Marketing and advertising (e.g. advertising, promotional collateral, marketing activities, public relation, graphic design, associated printing costs) 19. Publishing or editing costs (for first editions only) 20. Research expenses (i.e. photocopying, the purchase of photographs, copies of records that are an integral part of the project. General administration expenses are not eligible) 21. Salaries/wages for tradespeople, professionals, external suppliers and short term personnel (with a valid ABN) who are essential to delivering the project 22. Transport — bus/coach hire if reasonable and integral to the project

INELIGIBLE COSTS

1. Accommodation – domestic and international
2. Additions to an existing memorial or plaque, or the construction of a new memorial (the Commonwealth Government can provide support for this)
3. Applicant's own venue or equipment hire
4. Auspicing fees
5. Books and journal subscriptions
6. Capital expenditure relating to the purchase or upgrade of fixed assets for ongoing use by the organisation. For example marquees, vehicles and audio visual equipment
7. Capital works relating to the creation of an asset for ongoing use by the organisation. For example, infrastructure and buildings (except for wheelchair/disability access)
8. Catering, refreshments and associated catering equipment over \$300
9. Commercial projects/projects for profit (all business profit such as the promotion of an organisation, brand or product)
10. Conservation of war memorials (Community War Memorials Fund can provide support for this)
11. Construction and repair of buildings including museums, memorial halls and sporting facilities
12. Costs incurred in the preparation of the grant application or related documentation
13. Council approval costs
14. Donations
15. Electrical works or equipment
16. Entertainment not of a commemorative nature
17. Electrical equipment purchases (i.e. computers, televisions, printers, cameras, mobile phones)
18. Expenditure already incurred (e.g. project planning, purchasing of equipment or services, commission fees incurred for the development and/or design of the project, annual maintenance costs). This includes where an order has already been placed with a supplier
19. Events to mark training or graduation
20. Fireworks
21. Flags or Flag poles (local MPs and the Commonwealth Government including DVA provide support for flags and flag poles)
22. Flowers (not wreaths)
23. General ongoing administration costs of an organisation such as electricity, phone bills, taxi fares, printer cartridges, stationery and rent
24. In-kind support
25. Construction of new war memorial/cenotaph
26. Ongoing expenditure
27. Preliminaries - includes any advice consultation, supervision management plans relating to the project that require completion before commencing the project
28. Politically focused events or activities
29. Projects undertaken outside of NSW or Australia
30. Reimbursement for petty cash or other cash costs
31. Restoration of graves
32. Routine operations of the organisation (e.g. audit and accounting, consumables, bank charges, taxes, electricity, legal and license fees, office supplies, insurances, office rent, committee meeting expenses, postage)
33. Salaries/wages for someone employed by the applicant on an ongoing basis (this includes internal marketing personnel, internal event staff overtime, internal researchers and any related entitlements such as overtime)
34. Scholarships
35. Sponsorships or grants to third parties
36. Translation of books/records into English
37. Vehicles (purchase of)
38. Volunteers (donations, or one off payments to volunteers)

* Photo courtesy Shoalhaven Historical Society (SHS), 2018
The SHS was awarded an \$800 ACPG grant to buy a new exhibition showcase to preserve and display their collection of artefacts that helped tell the stories of local veterans.